



**Board of Trustees
Meeting Minutes
Date: July 24, 2024**

On the above date, the regular meeting of the Texana Center Board of Trustees was held at 2330 Graeber Road in Rosenberg, Texas.

Board Members Present:

Sue Fagan, Board Chair
John Robson, Secretary
Linda Harnist
Sarah Hudgins
Leroy Cerny
Vince Bryant
Lt. Jerome Ellis (Ex Officio Member)

Members absent:

Dennis W. Young, Vice Chair
Asim Shah, MD
Toi Blakely Harris, MD
Sheriff Skipper Osborne (Ex Officio Member)

Staff Present:

Shena Ureste, Chief Executive Officer
Kevin Barker, Director, IDD Provider Services
Kate Johnson-Patagoc, Director, IDD Specialized Services
Dot Preisler, Director, Human Resources
Sheri Talbot, Director, IDD Authority and Admissions

Staff Absent:

Amanda Darr, Chief Financial Officer
Kara Janecek, Director, Behavioral Healthcare Services

Guests:

None

CALL TO ORDER, INVOCATION, DETERMINATION OF QUORUM AND RECOGNITION OF GUESTS

Sue Fagan, Board Chair, called the meeting to order at 9:08 A.M. Sue asked Kevin Barker to give the invocation. Sue confirmed that there was a quorum for the meeting.



I. PUBLIC COMMENT:

Sarah Hudgins, Board member, provided public comment in her role as the Chair of the Arc of Wharton. She described the informational piece that was sent to Senator Huffman and Representative Kitzman created by the Arc of Wharton. The flyer included testimonials from twenty-one individuals from Wharton and Matagorda County that attend the Wharton Learning Center with a request to support increasing wages to \$17.71/hour for all direct care workers. The heading of the flyer was "Senator Huffman: We need your help!" and "21 Reasons to Fund the Wage Increase" with pictures of each of the 21 individuals that attend the Wharton Learning Center. Sarah had the idea but thanked Sheri Talbot and the Texana staff for developing her idea into a very nice and colorful educational tool. Copies were shared with the Board members and will be published in the *Wharton Journal-Spectator*.

II. APPROVAL OF MINUTES

Sue presented the minutes from the April 24, 2024 meeting and asked the Board if there were any questions or changes needed. Sue noted one typo under Section III. 4. There was a letter "M" in front of Dr. Shah.

Motion made to approve the minutes with this typo correction by Leroy Cerny and seconded by Vince Bryant. Motion Carried.

III. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING CONSENT AGENDA ITEMS #1 - #4 as one item:

1. Approval of the FY 2025 Nomination of Officers of the Board of Trustees of Texana Center

John Robson, representing the Nominating Committee, recommended the same slate of officers for FY 2025.

FY 2025 Officers effective September 1, 2024:

Chair: Sue Fagan

Vice-Chair: Dr. Dennis W. Young

Secretary: John Robson

John stated he had spoken to each member and each had agreed to serve.

2. Approval of the FY 2025 Board and Committee Assignments of the Board of Trustees of Texana Center



Sue Fagan asked Shena Ureste to report on the Board and Committee Assignments and Shena stated the same Board and Committee Assignments for FY 2024 would remain in place for FY 2025. Shena confirmed with John that this was accurate and he stated that it was accurate.

Texas Council Board: Sue Fagan

Nominating Committee: John Robson, Dr. Asim Shah

Planning and Network Advisory Committee (PNAC): John Robson, Dr. Dennis W. Young

3. Approval of the FY 2025 Meeting Schedule of the Board of Trustees of Texana Center

Shena Ureste referred the Board to the list of FY 2025 regular meetings of the Board. Shena asked the Board to please make these entries in their personal calendars, once approved. Shena also discussed having a full day Board Retreat in February to provide Board Members for additional training in the Center budgeting process and development with strategic goals.

4. Annual Review of Investment and Cash Management Procedure

In Amanda Darr's absence, Shena Ureste provided a copy of the current *Investment and Cash Management* procedure and stated there were no recommended changes at this time for FY 2025 and requested the Board approve as presented.

Motion to approve by Linda Harnist for all four consent agenda items as one item. Motion seconded by John Robson. Motion approved.

IV. THE BOARD WILL CONSIDER AND TAKE ACTION ON THE FOLLOWING ITEMS:

1. Review and Consider Approval of the PNAC Report

Sheri Talbot reviewed the most recent meeting of the Planning and Network Advisory Committee (PNAC) that occurred on May 15, 2024. The primary talking points as detailed in the attachment covered ECI Funding Request, Meeting with State Representative Suleman Lalani, Outreach to County Judges and Commissioners, IDD Summit: Call to Action and Time to Care Texas Coalition. The PNAC recommended the Texana Center Board of Trustees support Texana Center practices to provide educational outreach and training activities about Texana



Center services to our legislators, county judges and commissioners, and local law enforcement.

Motion to approve by Leroy Cerny. Motion seconded by Linda Harnist. Motion Approved.

V. THE BOARD WILL DISCUSS THE FOLLOWING ITEMS WITH NO ACTION REQUIRED:

1. Review of the 3rd Quarter FY 2024 Financial Report

Shena Ureste reviewed the third quarter FY 2024 financial report. Through the third Quarter of FY 2024, the Center performed favorably compared to the budget. Revenues exceed expenditures by \$2,159,772 year to date due primarily to the receipt of Charity Care Pool funds this quarter compared to an anticipated position of \$1,180,252. Following governmental accounting standards, the expected CCP revenue was not accrued each month but rather the entire annual amount of \$4,125,970 was recognized when received in April. Shena referred the Board to the very thorough notes prepared by Amanda Darr.

Shena Ureste went on to explain that although as a center we are financially covering our costs, we have programs that do not cover their own costs. These programs are being supplemented with funding that can be used center-wide such as our county funds, interest income and funds earned by the Behavioral Healthcare Division for Medicaid Administrative Claiming (MAC). Shena reminded the Board that, as Amanda has mentioned in previous reports, the interest income will not continue at the same level and will budget FY 2025 at 50% of FY 2024 interest income. She explained additional challenges for the FY 2025 budget. Shena stated that we have one more year of HR133 funds in the Behavioral Healthcare division and once this is no longer available, the Behavioral Healthcare division may not have excess funds to help support our IDD divisions. IDD Provider services would be at a loss of around \$3,000,000 without the interest income, BH MAC revenue, and all of the county funds. The IDD Authority Services division performs activities required by our contract with HHSC, and these costs are not currently covered. The Senior Leadership Team will be working together to meet all of our required program needs and maintain services as we work through our FY 2025 budget. We are using a slightly different budget strategy to budget revenue where it is earned and expenses where they are incurred. This strategy will help us identify financial gaps and make decisions going forward for the overall center budget presented to the Board.



Shena Ureste reminded the board that we believe we will be able to balance the budget with using fund balance and cover our costs in FY 2025 but will need to have difficult conversations next year, especially if the legislature does not increase the rates for direct care workers. Shena identified the proposed Board Retreat in February as an opportunity to dig a little deeper into our specific programs and better inform the board on our budget challenges.

Jerome Ellis asked if we looked for grants. Shena Ureste explained that yes, we do and that is how some of our programs are maintained. She mentioned that we work with local foundations and recently had been awarded \$650,000 for Early Childhood Intervention from the George Foundation. She stated that she would be meeting with the Henderson-Wessendorff Foundation next week and that she was working hard to meet with the County Judges and Commissioners to increase their financial support as well. John Robson asked if we are receiving the \$1 per capita funding that we had spoken about in previous years. Shena stated that for some of the rural areas we are close and for Fort Bend we are not. She stated this would be her job to educate and communicate and request additional funds from the counties.

2. Board Training on Utilization of AI Technologies

Shena Ureste provided training on Artificial Intelligence versus Augmented Intelligence and Texana's use of Augmented Intelligence with Eleos for progress notes.

VI. NEXT BOARD OF TRUSTEES MEETING

The next Board of Trustees meeting will take place on October 23, 2024.

VII. ANNOUNCEMENTS

Texana Center will host a 25th Anniversary Employee Family Fun Day at the George Ranch Historical Park on October 12, 2024.

Dot Preisler explained that we are ordering 25th Anniversary T-shirts for all staff to kick-off our yearlong 25th Anniversary Celebration. T-shirts will be given out the first week of September 2024 along with bags for each employee.

VIII. ADJOURN

The Texana Center Board of Trustees meeting ended at 10:38 am.



Minutes Approved:

A handwritten signature in blue ink that reads "Sue Fagan". The signature is written in a cursive style and is positioned above a thin horizontal line.

Sue Fagan, Board Chair